

October 5, 2009

(minutes have been amended to reflect Mrs. Cleland's updates)

A meeting of the Westfield School Committee was held on Monday, October 5, 2009, at 7:30PM in the School Committee room at 22 Ashley Street. Members present by roll call were: Mrs. Mary Ann Cleland, Mrs. Laura Maloney, Mrs. Mary Beth Ogulewicz Sacco, Mr. Kevin J. Sullivan, Mrs. Heather Sullivan, and Chairman Michael Boulanger. Mr. Robert J. Kapinos was not in attendance.

1. Chairman Boulanger called the regular session meeting to order at 7:31PM.
2. Public participation, excluding personnel:

Ward 1 City Councilor Christopher Keefe was in attendance and presented the petition from parents from Kane Brothers Circle, Willowbrook Lane, and Pinewood Lane. He stated that while the subdivisions have sidewalks they end at Prospect Street Extension and parents wanted to have a bus stop added to transport high school students from those subdivisions.

Karen Blake, 92 Kane Brothers Circle, stated that the subdivisions were built in the early and mid 1990's. The children of those streets are just reaching high school age. She also stated that currently the children can walk on lawns but when it snows, they will not be able to do that.

Steve Dondley, 10 Kane Brothers Circle, reported that there was a very dangerous curve near the subdivision and during the winter months glare ice makes it extremely dangerous.
3. Mrs. Adams, Principal of Abner Gibbs Elementary School, along with students were in attendance. Fifth grade students presented a power point on the history of Mr. Abner Gibbs and third grade students danced the Minuet. Both presentations were followed by a trivia contest "Are You Smarter than an Abner Gibbs 5<sup>th</sup> Grader"?
4. Student representatives from Westfield High School and Westfield Vocational Technical High School were introduced:

WHS – Brittany Stefano, Ryan Summers, and Lena Barouxis  
WVTHS – Nate Duffy and Jack Davis
5. Mrs. Denise Ruzala, Director of Curriculum and Instruction, explained that in the State of the Schools presentations this evening, which includes Demographics, MCAS Comparisons – State, AYP History and Initiatives (last year/this year) for Southampton Road, Paper Mill Elementary, and Munger Hill Elementary Schools. Mrs. MacLean, Mrs. Dargie, and Mrs. Lussier updated committee members regarding their schools progress and future plans.
6. Mr. Sullivan moved, Mrs. Cleland seconded to approve September 21, 2009 regular meeting minutes. All were in favor. Motion passes.
7. Mrs. Cleland moved, Mr. Sullivan seconded to approve home school applications HE-72-0910 through HE-81-0910 for the 2009-2010 school year. All were in favor. Motion passes.
8. Student Activity Fund Allocations:
  - a. Mr. Sullivan moved, Mrs. Sullivan seconded to approve the recommendation from Mr. Rix, Principal of South Middle School, that the interest (\$353.01) earned from the Student

Activity Account be posted into the general line of the South Middle School account to supplement student activities.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Mr. Sullivan	X		
Mrs. Cleland	X		
Mr. Kapinos	absent		
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		
Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	<u>0</u> motion passes

- b. Mr. Sullivan moved, Mrs. Maloney seconded to approve the recommendation from Mrs. Jachym, Principal of North Middle School, that the interest (\$934.36) earned from the Student Activity Account be posted into the general line of the North Middle School account to supplement student activities.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Mrs. Cleland	X		
Mr. Kapinos	absent		
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		
Mr. Sullivan	X		
Mrs. Maloney	X		
Chairman Boulanger	<u>X</u>		
	6	-	<u>0</u> motion passes

- c. Mr. Sullivan moved, Mrs. Maloney seconded to approve the recommendation from Mr. Broderick, Principal of Westfield High School, that the interest as of June 30, 2009 (\$2,493.36) earned from the Student Activity Account be divided as follows: \$1,000.00 into the Renaissance Account. The Renaissance program is used as a motivator for students and awards students for a variety of things (example: GPA and improvement in GPA).

\$1,493.36 into the Utility Account. The Utility Account funds extraordinary expenses involving student activities - Debate Club, Science League, Field trips, and Band Competitions.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Mr. Kapinos	absent		
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		
Mr. Sullivan	X		
Mrs. Cleland	X		

Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	<u>0</u> motion passes

d . Mr. Sullivan moved, Mrs. Maloney seconded to approve the recommendation from Mrs. Weisgerber, Director of Westfield Vocational Technical High School, that the interest as of June 30, 2009 (\$314.04) earned from the Student Activity Account be posted into the “tailings” portion of the account to help defray student cost for any student who is not able to participate in school activities due to financial constraints.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		
Mrs. Sullivan	X		
Mr. Sullivan	X		
Mr. Kapinos	absent		
Mrs. Cleland	X		
Chairman Boulanger	<u>X</u>		
	6	-	<u>0</u> motion passes

8. Approval of field trips:

Mrs. Sullivan moved, Mr. Sullivan seconded to approve the Franklin Avenue Elementary School field trip to the Pequot Museum located in Mashantucket, Connecticut, on November 19, 2009. All were in favor. Motion passes.

Mrs. Sullivan moved, Mrs. Maloney seconded to approve the North Middle School field trip to High Meadow located in Granby, Connecticut, on June 16, 2010. All were in favor. Motion passes.

Mrs. Sullivan moved, Mrs. Maloney seconded to approve the North Middle School trip to Space Camp located in Huntsville, Alabama, March 7-12, 2010. All were in favor. Motion passes.

Mrs. Sullivan moved, Mrs. Maloney seconded to approve the Westfield High School trip to the Cathedral of St. John Divine and Cloisters Museum, located in New York City on December 10, 2009. All were in favor. Motion passes.

Mrs. Sullivan moved, Mrs. Maloney seconded to approve the Westfield Vocational Technical High School trip to the Culinary Arts Institute located in Hyde Park, New York, on October 20, or November 3, or November 17, 2009 (date pending confirmation from the Culinary Arts Institute). All were in favor. Motion passes.

Mrs. Sullivan moved, Mrs. Maloney seconded to approve the Westfield Vocational Technical High School trip to High Meadow located in Granby, Connecticut, on June 1, 2010. All were favor. Motion passes.

10. Old business: none

11. Items for referral to subcommittee: none

12. Subcommittee reports/recommendations:

a. Reports:

Mrs. Cleland reported that the Human Resources & Policy Subcommittee met earlier this evening to review school committee policies. A recommendation was made to bring forward to the full committee a first reading and second/final reading of the following policies:

File: EHAA The Staff Technology Acceptable Use Policy, File: EHAA-R Web Publishing Guidelines for Staff & Accessibility for Web Pages, File: BIA New School Committee Orientation, and File: BD/BDA/BDB School Committee Meetings.

Mrs. Cleland moved, Mr. Sullivan seconded to approve the first reading of amended policy File: EHAA The Staff Technology Acceptable Use Policy.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Mr. Kapinos	absent		
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		
Mr. Sullivan	X		
Mrs. Cleland	X		
Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	0 motion passes

Mrs. Cleland moved, Mr. Sullivan seconded to approve the second and final reading of amended policy File: EHAA The Staff Technology Acceptable Use Policy.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		
Mrs. Cleland	X		
Mr. Sullivan	X		
Mr. Kapinos	absent		
Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	0 motion passes

Mrs. Cleland moved, Mr. Sullivan seconded to approve the first reading of policy File: EHAA-R Web Publishing Guidelines for Staff & Accessibility Guidelines for Web Pages.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Mrs. Cleland	X		
Mr. Kapinos	absent		
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		

Mr. Sullivan	X		
Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	<u>0</u> motion passes

Mrs. Cleland moved, Mr. Sullivan seconded to approve the second and final reading of policy File: EHAA-R Web Publishing for Staff & Accessibility Guidelines for Web Pages.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Mr. Kapinos	absent		
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		
Mr. Sullivan	X		
Mrs. Cleland	X		
Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	<u>0</u> motion passes

Mrs. Cleland moved, Mr. Sullivan seconded to approve the first reading of new policy File: BIA New School Committee Orientation.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		
Mr. Sullivan	X		
Mrs. Cleland	X		
Mr. Kapinos	absent		
Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	<u>0</u> motion passes

Mrs. Cleland moved, Mr. Sullivan seconded to approve the second and final reading of new policy File: BIA New School Committee Orientation.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Mrs. Ogulewicz Sacco	X		
Mr. Sullivan	X		
Mrs. Cleland	X		
Mr. Kapinos	absent		
Mrs. Maloney	X		
Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	<u>0</u> motion passes

Mrs. Cleland moved, Mr. Sullivan seconded to approve the first reading of amended policy File: BD/BDA/BDB School Committee Meetings. (The policy has been amended to reflect the start time of 7:00PM for regular school committee meetings).

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Mr. Sullivan	X		
Mrs. Cleland	X		
Mr. Kapinos	absent		
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		
Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	<u>0</u> motion passes

Mrs. Cleland moved, Mr. Sullivan seconded to approve the second and final reading of amended policy File: BD/BDA/BDB School Committee Meetings.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Mrs. Ogulewicz Sacco	X		
Mr. Sullivan	X		
Mrs. Cleland	X		
Mr. Kapinos	absent		
Mrs. Maloney	X		
Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	<u>0</u> motion passes

Mr. Sullivan reported that the Finance Subcommittee met earlier this evening to discuss a proposal brought forward from a PTO Officer in regards to a playground at Munger Hill Elementary School and received a financial update from Mr. Kane, Chief Financial Officer.

a. Minutes: none

13. Superintendent's Reports:

a. Acceptance of Gifts:

Mr. Sullivan moved, Mrs. Maloney seconded to accept the following gifts to the Westfield Public Schools:

- Munger Hill Elementary School, \$418.37, from Juvenile Diabetes Research Foundation, educational purposes, gift account
- Westfield High School, \$62.34, Target Take Charge of Education, educational purposes, gift account
- Westfield High School, \$214.00, East Mountain View Senior Complex, educational purposes, WHS Choral Account
- Westfield Public Schools, Mr. George L. Black, 50 cases Culinary Circle Italian Bread Rounds, estimated value \$2,000, to be served with lunch for students and staff
- Head Start, in memory of Sharon Merlo-Gosselin, \$100.00, Mr. Lawrence Gosselin, educational purposes, gift account

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Mr. Kapinos	absent		
Mrs. Maloney	X		
Mrs. Ogulewicz Sacco	X		
Mr. Sullivan	X		
Mrs. Cleland	X		
Mrs. Sullivan	X		
Chairman Boulanger	<u>X</u>		
	6	-	0 motion passes

Other:

Mr. Boulanger reported that the Massachusetts School Building Authority (MSBA) voted to invite the Westfield School District to collaborate with the MSBA in conducting a Feasibility Study on the Abner Gibbs Elementary School.

14. Next regular School Committee meeting: October 19, 2009

15. Any other business that may properly come before the committee:

Mrs. Sullivan commended the staff for all of their hard work with the MSBA. She expressed her concern to Councilor Keefe about comments made at a recent City Council meeting and requested that if City Council members had questions they should submit them in writing or place a phone call.

At 9:10PM Mrs. Cleland moved, Mr. Sullivan seconded to adjourn the meeting. All were in favor. Motion passes.

Mrs. Shirley Alvira, Superintendent of Schools  
Clerk – Westfield School Committee

A true copy, Attest:

\_\_\_\_\_  
Mary Ann Cleland, Secretary  
Westfield School Committee

MC/cm